

Job title: Bridge View Medical
Salaried General Practitioner

Reporting to: The Executive GP Partner
The Practice Executive Manager

Sessions: Up to eight per week

Job Summary:

The post-holder will manage a caseload and deal with a wide range of health needs in a primary care setting, ensuring the highest standards of care for all registered and temporary patients.

Clinical Responsibilities:

- In accordance with the Job Plan as agreed, the post-holder will make themselves available to undertake a variety of duties including surgery consultations, telephone consultations and queries, visiting patients at home, checking and signing repeat prescriptions and dealing with queries, paperwork and correspondence in a timely fashion
- Making professional, autonomous decisions in relation to presenting problems, whether self-referred or referred from other health care workers within the organisation
- Assessing the health care needs of patients with undifferentiated and undiagnosed problems
- Screening patients for disease risk factors and early signs of illness
- In consultation with patients and in line with current Practice disease management protocols, developing care plans for health
- Providing counselling and health education
- Admitting or discharging patients to and from the caseload and referring to other care providers as appropriate
- Recording clear and contemporaneous consultation notes to agreed standards using the Practice electronic clinical system
- Collecting data for audit purposes
- Compiling and issuing computer-generated acute and repeat prescriptions
- Prescribing in accordance with the Practice prescribing formulary (or generically) whenever this is clinically appropriate
- In general the post-holder will be expected to undertake all the normal duties and responsibilities associated with a GP working within primary care.

Other Responsibilities within the Practice:

- Awareness of and compliance with all relevant Practice policies/guidelines, eg prescribing, confidentiality, data protection, health and safety
- A commitment to life-long learning and audit to ensure evidence-based best practice

- Commitment to complete NHS-related reports required by patients during consultations
- Participation in fair share of extended hours provision
- Participating in evaluation/audit and clinical standard setting within the Practice
- Contributing to the Practice achievement of QOF and other performance targets
- Attending training and events organised by the Practice or other agencies, where appropriate.