

Onboarding process for non-medical referrer (NMR) to request imaging in BNSSG General Practice

1

- Read the protocol to ensure individual NMRs meet the criteria and all parties are aware of their responsibilities and professional entitlements.
- Click link for protocol and forms: ALMC NMR

2

- Ensure the NMRs IR(ME)R training is within the past 3 years in line with the 2017 IR(ME)R regulations and subsequent amendments.
- Find the training dates on REMEDY and apply to attend if required
- If queries email: UHBW: RadiationProtectionTraining@uhbw.nhs.uk OR NBT: nmr@nbt.nhs.uk

3

 Complete IRMER Training, MRI Safety Training (as appropriate) and ICE Training found on GP Teamnet or REMEDY

Υ<u>΄</u>

- Complete the 'Imaging Competency Assessment Form' and keep for your records.
- This needs to be completed every 3 years.
- This may be called upon during an audit of practice.
- Click link for protocol and forms: ALMC NMR

K

- Complete the 'Referrer confirmation of competence' form signed in 'wet ink'
- Go to step 6
- Click link for protocol and forms: ALMC NMR

É

Email the following to the imaging teams at:

UHBW: RadiologyNonMedReferrers@uhbw.nhs.uk AND/OR

NBT: nmr@nbt.nhs.uk depending on your location.:

- Completed 'Referrer confirmation of competence' signed in 'wet ink'
- Copy of your IR(ME)R certificate

Ź

•NBT & UHBW Imaging Managers will authorise your NMR status and subsequently return an entitlement letter to you and inform the ICE team to grant appropriate access.



•Practices need to complete the Primary Care ICE Application Form and send via email to the ICE teams at NBT and UHBW (emails are on the top of the form) when a practitioner commences or leaves employment or there is a change in circumstances.