

Pharmacy Technician

Purpose of the Role

Pharmacy technicians play an important role, complementing clinical pharmacists, community pharmacists and other members of the PCN multi-disciplinary team. Pharmacy technicians are different to clinical pharmacists as they are not able to prescribe or make clinical decisions, instead working under supervision to ensure effective and efficient use of medicines. Pharmacy technicians' core role responsibilities will cover clinical, and technical and administrative categories. The purpose of the role is to lead improvements to maximise safe, cost effective best practice in prescribing to improve the quality of patient care. The post holder will help patients to get the best from their medicines by switching medications to agreed and approved protocols, improving repeat prescribing processes in General Practice, including promotion of repeat dispensing and online ordering, minimising clinical risk and aiming to reduce wasted medicines.

In addition, the post holder will be responsible for encouraging the development of better understanding of the principles of medicines optimisation throughout the practice teams and promoting good practice in line with therapeutic developments. This will involve assisting the PCN in achieving national requirements, NICE implementation and utilisation of medicines optimisation initiatives.

Main Duties and Responsibilities

- Undertake patient facing and patient supporting roles to ensure effective medicines use, through shared decision-making conversations with patients.
- Carry out medicines optimisation tasks including effective medicine administration (e.g. checking inhaler technique), supporting medication reviews and medicines reconciliation.
- Where required, utilise consultation skills to work in partnership with patients to ensure they use their medicines effectively.
- Support the Clinical Pharmacist in Structure Medication Reviews (SMR) i.e. organise necessary monitoring tests prior to SMR Provide expertise to address both the public health and social care needs of patients, including lifestyle advice, service information, and help in tackling local health inequalities.
- Manage shared care protocols and liaise with Clinical Pharmacists for more complex patients. Support initiatives for antimicrobial stewardship to reduce inappropriate antibiotic prescribing locally.
- Support the multi-disciplinary team to ensure efficient medicines optimisation processes are being followed.
- Implement efficient ordering and return processes and reducing medication wastage. Provide training and support on the legal, safe and secure handling of medicines, including the implementation of the Electronic Prescription Service (EPS).
- Promotion of Electronic Repeat Dispensing (eRD) and online ordering Develop relationships with other pharmacy professionals and members of the multi[1]disciplinary team to support integration across health and social care including primary care, community pharmacy, secondary care and mental health.
- Support practice reception teams in streaming general prescription requests, so as to allow GPs and clinical pharmacists to review the more clinically complex requests.

- Support the implementation of national prescribing policies and guidance within GP practices and other primary care settings.
- Support the Practice to deliver on QIPP agenda, QOF and locally commissioned enhanced services
- Support the Practice in monitoring of high risk drugs to ensure the practice is complying to CQC standards
- Oversee PPA drug claims process

General Duties

You can read the full list of general duties and expectations via the link below:

www.brisdoc.co.uk/workwithus/general-duties

Person Specification

Essential Qualifications

- Registration with the Association of Pharmacy Technicians
- NVQ Level 3 in Pharmacy Services or Equivalent

Desirable Qualifications

- Postgraduate diploma in clinical pharmacy or prescribing

Essential Experience

- Experience working as a technician in community, primary care or hospital.
- Experience of working with I.T systems Microsoft Office and Clinical Systems
- Experience of following set procedures and protocols and working to quality standards
- Experience of working in a busy environment and meeting deadlines

Desirable Experience

- 2 years post qualification experience
- Experience of working in Primary Care or community pharmacy
- Clinical Audit

Essential Skills

- Ability to plan and manage own time effectively
- Ability to generate accessible written communication, which is relevant, concise, and accurate
- Ability to demonstrate verbal communication skills
- Ability to work at times independently and within scope of practice
- Self-motivation

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- Enjoy working with a large team of multi-disciplinary colleagues
- Willingness to learn and apply knowledge
- Confident and considerate communicator

Desirable Skills

- An ability to use information technology to maximise personal effectiveness, or willingness to develop these skills
- Reflective practitioner

ES Responsibilities

- **Leaders:** “Champion and embed environmental sustainability into the organisation's strategic goals, ensuring that sustainability considerations are central to all business decisions and long-term planning.”
- **Managers:** “Implement and monitor eco-friendly practices within your department, such as reducing energy consumption, minimising waste, and promoting sustainable resource use, while encouraging team participation and accountability.”
- **Team Members:** “Contribute to the organisation’s sustainability efforts by adhering to eco-friendly practices in daily tasks, such as reducing paper use, recycling, and supporting initiatives that promote a greener workplace.”